

Working on Fire Supplier Database Form

FOR COMPLETION BY PROSPECTIVE SUPPLIERS

Manager: Supply Chain Management

Working on Fire (Pty) Ltd

PO Box 15052

West Acres

1211



Environmental Affairs
Agriculture, Forestry and Fisheries
Co-operative Governance
Water and Sanitation



**INVITATION TO REGISTER AS A PROSPECTIVE SUPPLIER/SERVICE PROVIDER
WITH WORKING ON FIRE (PTY) LTD.**

To be completed by service providers seeking registration on Working on Fire' Supplier Database.

Notes:

1. The form must be completed in full. If unable to complete specific sections or not prepared divulge certain information required, kindly advise reasons in a covering letter when returning this questionnaire. Failure to comply may result in application not being considered.
2. If called upon arrangements must be made for officials of WOF to inspect the company's premises and documents to assess the technical competency before the company is accepted.
3. Should any information supplied be found to be incorrect, WOF reserves the right to exclude the supplier from the Supplier Database at any time prior to or after acceptance.
4. When completed, this form should be forwarded to any of WOF offices nationwide, as per list of address in the addendum. They must be addressed to:

Manager: Supply Chain Management

Working on Fire (PTY) Ltd
1 Club Street
Nelspruit Airfield
Nelspruit

OR

Working on Fire (Pty) Ltd
PO Box 15052
West Acres
1211

5. WOF reserves the right to accept or reject any application without being obliged to give reasons in this respect.
6. It is the responsibility of the Supplier to inform WOF of any changes in respect of the company's details.
7. Information provided will be treated as confidential.
8. A Company Profile must accompany the registration form but will not be accepted as a substitute for the application form.
9. Applicants will be contacted via email and must therefore write an e-mail address, failure to comply will result in excluding the supplier from our database.
10. Preference will be given to registered suppliers but it does not necessarily follow that suppliers who are not yet registered will be totally exempted from quoting for the supply of goods or services to WOF. It is envisaged however, that the database will contribute to efficient administration and compliance with the PFMA.



COMPANY DETAILS

Company / Supplier Name: _____

Full names: _____

Title:

Prof	Dr	Rev	Mr	Mrs	MS
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Company Registration nr.: _____

VAT Registration nr.: _____

Income Tax Reference nr.: _____

Web Address: _____

Contact Person: _____

Email Address: _____

Contact nr.: _____

Fax nr.: _____

Core business: _____

Registered Business Address: _____

Province where supplier has a presence: (please tick the relevant boxes)

- | | | |
|-------------------------------------|--|--|
| <input type="checkbox"/> Mpumalanga | <input type="checkbox"/> Limpopo | <input type="checkbox"/> Gauteng |
| <input type="checkbox"/> North West | <input type="checkbox"/> Northern Cape | <input type="checkbox"/> Western Cape |
| <input type="checkbox"/> Free State | <input type="checkbox"/> Eastern Cape | <input type="checkbox"/> KwaZulu Natal |

Company/Supplier Classification: (please tick the relevant boxes)

- | | | | | |
|--------------------------------------|-----------------------------------|-----------------------------------|--------------------------------------|---------------------------------------|
| <input type="checkbox"/> ISO listed | <input type="checkbox"/> Importer | <input type="checkbox"/> Services | <input type="checkbox"/> Repairer | <input type="checkbox"/> Manufacturer |
| <input type="checkbox"/> Distributor | <input type="checkbox"/> Exporter | <input type="checkbox"/> Sales | <input type="checkbox"/> Black Owned | <input type="checkbox"/> Other |

If other, please specify: _____

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Please tick the relevant boxes:

- Original Tax Clearance Certificate and SARS Pin certificate
- Permission that the financial position and the supplier's ability to manufacture or supply goods or services may be examined
- Do you offer 30-day account facilities?

YES	NO
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YES	NO
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YES	NO
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SUPPLIER GROUPING DETAIL

<input type="checkbox"/>	Public Company (LTD)
<input type="checkbox"/>	Private Company (PTY)LTD
<input type="checkbox"/>	Close Corporation CC
<input type="checkbox"/>	Joint Venture
<input type="checkbox"/>	Consortium
<input type="checkbox"/>	Sole Proprietor
<input type="checkbox"/>	Partnership
<input type="checkbox"/>	Trust
<input type="checkbox"/>	Other – Please specify: _____

MAIN CONTACT PERSON

Name: _____

Position: _____

Office nr.: _____

Mobile nr.: _____

Email Address: _____

ALTERNATIVE CONTACT DETAILS

	<u>SALES</u>	<u>ACCOUNTS</u>
Contact Person:	_____	_____
Office nr.:	_____	_____
Mobile nr.:	_____	_____
Email Address:	_____	_____

WOF'S LIST OF COMMODIES

Please tick commodities in line with your business. WOF reserves rights to limit commodities per supplier at its sole description.

LIST OF COMMODITIES	Tick
Asset Management Services	
Aircon installation, maintenance and repair services	
Fruit and Vegetables	
Audit services	
Audio Visual equipment, supply and maintenance	
Architects	
Attorneys	
Aviation Services	
Artwork and Painting	
Auction Services	
Access Control	
Armed Response Services	
Boreholes	
Blind and Shades	
Building Hardware	
Bulk Supplies: Concrete; Bricks; cement; sand; stone; rocks	
Building contractor, maintenance and repairs	
Books and Publications	
Burglar Proofing	
Carpentry	
Chartered Flights	
Carpet Installation and Maintenance	
Creative design and layout	
Civil Engineering	
Civil Litigation	
Competition Law	
Contractual Law	
Corporate Law	
Computer Cable/Network Installation and Maintenance	
Concrete Fencing	
Camping Equipment and Supplies	
Catering Service	
Catering Equipment Hire	
Cleaning Equipment and supplies	
Conference and Meeting facilities	
Conference, Travel and Accommodation	
CCTV installation and repairs	
Container Sales and Rentals	
Computer supply, repairs and spares	

LIST OF COMMODITIES	Tick
Grounds Maintenance Services	
Gas installations, Equipment and Supply	
Garden Supplies and Equipment	
Hardware Supplies	
HR and HRD consulting	
Internet Services	
Irrigation supplies and equipment	
Intellectual Property Law	
Information Technology Consulting Services	
IT Training	
Kitchenware and Supplies	
Locksmith Services	
Laundry Services	
Landscaping	
Labour Training and development	
Labour Broking Services	
Labour Law	
Local Government Law	
Management Information System (MIS)	
Maps and GPS/GIS Services	
Mountain Climbing Equipment and Supplies	
Marketing and Communication Services	
Mechanical Engineering	
Occupational Health and Safety Training and services	
Office Equipment, supply and maintenance	
Office Furniture	
Posting and Courier Services	
Painting and Wallpaper	
Plumbing supplies and Services	
Pollutants Tracking, Monitoring and rehabilitation services	
Personnel Recruitment	
Promotional Items and Embroidery	
Purified Water and Water Dispensers	
Packaging	
Pest control and fumigation	
Photographic and Video Services	



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Corporate Clothing and Gifts	
Cycle supply, repairs and spares	
Coal and Wood Supply	
Data Archiving Services	
Data Management Services	
Electrical Supplies	
Electrical installations and repairs	
Excavation services	
Educational facilities	
Educational Institutions	
Environmental Impact Studies	
Emergency Medical Services and First Aid Kits	
Environmental Law	
Environmental Management and Protection	
Event Management Services	
Electrical Engineering	
ERP Services	
Fire Fighting Equipment	
Farm Equipment and Supplies	
Fleet Management	
Fire Fighting Workwear	
Furniture Removals	
Florists	
Fuel and Combustion Supplies	
Fencing	
Fire Detecting Systems	
General Building Construction	

Printing Services	
Panel beating	
Project management Services	
Quantity Surveying	
Rigging Services	
Road Works	
Roof Services, maintenance and repairs	
Refrigeration and Cold-room supplies and repairs	
Steel and Stainless-Steel Supplies	
Software, Installation, Maintenance and Support	
Specialised Educational Services	
Signage and Accessories	
Strategic Planning consultation/Facilitation Services	
Safety Equipment Supplies and Maintenance	
Taxation Law	
Transcribing Services	
Translation Services	
Telecommunication devices, service and repairs	
Transport Services	
Truck and Trailer Sales and Hire	
Vehicles Sales and Hire	
Vehicle Tracking Equipment	

Other (Please specify):	
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DECLARATION ON INTEREST

This declaration is applicable to any person who, in relation to the supplier or the owner of the supplier is either:

- A sole proprietor
- A partner in a partnership
- A shareholder of a company
- A member of a close corporation
- A beneficiary/trustee of a trust
- A participant in any joint venture or consortium
- Is in any manner a beneficial owner
- Any legal person, including persons employed by the state, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this application.

In view of possible allegations of favouritism/nepotism, should such an application be successful, it's required that the person or an authorised representative take an oath declaring his/her interest.

In order to give effect to the above, the following questionnaire must be completed and submitted with the application.

- Are you or any person connected to the supplier presently employed by the state?

YES	NO
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If so, please state particulars: _____

- If presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector?

YES	NO
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If yes, please attach proof of such authority to the application form?

If no, furnish reasons for non-submission of such proof: _____

- Do you, or any person connected with the supplier, have any relationship (family, friend, other) with a person employed by WOF or are you employed by WOF?

YES	NO
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If so, please state particulars: _____

- Do you, or any of the directors/trustees/shareholders/members of the company have any interest in any other related companies whether or not they are applying for registration on the WOF database?

YES	NO
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If so, please state particulars: _____

I certify that the information furnished in the questionnaire above is correct.

Signature

Position



DECLARATION OF ANY “CONFLICT OF INTEREST” NOT COVERED ABOVE:

I/we the undersigned acknowledge(s) that:

- We will not hold WOF liable for any payment not made into our bank account due to us not notifying the WOF Finance Department of any changes on our bank profile.
- Any conflict of interest will be declared in the comment space above

Signature of owner or authorised representative

Date

Additional information you wish to supply:



PROVICIAL OFFICES ADDRESSES AND CONTACT DETAILS

<p><u>WESTERN CAPE</u> Contact: Zingisa Komanisi First Floor, Gardner Place Rose Innes Drive PINELANDS, 7405 T: +27 21 532 1516</p>	<p><u>MPUMALANGA</u> Contact: Moses Daya 15 Stinkhout Crescent Corner of Keiperson Street NELSPRUIT, 1200 T: +27 13 752 4068</p>
<p><u>KWAZULU NATAL</u> Contact: Shannon Damonse Pin Oak Building 06 Pin Oak Avenue CORNER 16RD and GEORGE ROAD HILTON, 3245 T: +27 33 330 3715</p>	<p><u>GAUTENG</u> Contact: Bokang Malebatso 875 Alphen Square North North Corner 16 and George Road MIDRAND, 1682 T: +27 11 314 0254</p>
<p><u>LIMPOPO</u> Contact: Patrick Ngonyama Tempest Building 102 Blaauwberg Street, Lananna POLOKWANE, 0699 T: +27 15 590 1530</p>	<p><u>FREE STATE</u> Contact: Pulane Kompi Unit 15 120 Fritz Stockenstroom Street East End BLOEMFOTEIN, 9301 T: +27 51 451 2365</p>
<p><u>NORTH WEST</u> Contact: Joyce Dipheko No 2 Ferro Park Vyfhoek 746 POTCHEFSTROOM, 2520 T: +27 18 290 8512</p>	<p><u>EASTERN CAPE</u> Contact: Thandokazi Mnwana 441 Spring Street Vyfhoek 746 Next to Train Station STUTTETHEIM T: +27 43 555 0426</p>